



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF SOCIAL SERVICES

March 29, 2004

### TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) PROGRAM

TANF Transmittal 24

This transmittal contains changes to the Temporary Assistance for Needy Families (TANF) Program policy. The revisions are listed below followed by a discussion of the changes by topic.

- A. Tables of Contents
  - B. TANF Initial Employability Assessment
  - C. Poverty Levels
  - D. Workers' Compensation
- 
- A. Tables of Contents - Tables of contents have been updated to mirror the revisions made in this transmittal. Changes have been made on page 5 of the main Table of Contents and on page 1 of the Chapter 100 Table of Contents.
  - B. TANF Initial Employability Assessment – Completion of the TANF Initial Employability Assessment is no longer required and, as such, Section 401.2.F has been deleted. The assessment is no longer required since funding for VIEW exempt cases has been changed from federal TANF funds to State funds. This change is effective upon receipt of the transmittal. In addition, two *Code of Virginia* references in Section 401.2.E have been updated.
  - C. Poverty Levels – The federal poverty level (FPL) amounts have been updated in Section 305.4 and Appendices 2 and 3 to Section 900 to reflect the 2004 amounts. As stated in Broadcast 2571, dated February 26, 2004, the new amounts must be used in VIEW cases to calculate payments for April 1. Stepparent deeming cases must use the new amounts by the next case renewal but no later than October 1, 2004. No action is required on stepparent cases

prior to April 1. Any action taken for April 1 that was processed during March will use the new FPL in calculating eligibility and benefits for April. The 130 percent poverty level amounts used for interim reporting will be updated in October 2004.

- D. Workers' Compensation – Due to worker compensation insurance and liability exposure issues, participation in Community Work Experience (CWEP) is permitted only for VIEW participants who are current Medicaid recipients or, if ineligible for Medicaid, are placed at a work site that agrees to provide Workers' Compensation coverage. This change was issued in Broadcast 2587, dated March 4, 2004, and was effective immediately. Chapter 1000, page 39, has been revised accordingly.

The transmittal is effective April 1, 2004. Insert the attached pages as follows:

Table of Contents, page 5, dated 4/04 (1 sheet), to replace Table of Contents, page 5, dated 10/00 (1 sheet).

Section 305, pages 38 – 41, dated 4/04 (4 sheets), to replace Section 305, pages 38 – 41, dated 4/03, 12/03, 7/03, and 7/03, respectively (4 sheets).

Chapter 400, Table of Contents, page 1, dated 4/04 (1 sheet), to replace Chapter 400, Table of Contents, page 1, dated 12/03 (1 sheet).

Sections 401.2 – 401.3, pages 3 - 4, dated 4/04 (2 sheets), to replace Sections 401.2 – 401.3, pages 6a - 6b, dated 5/99 and 7/03, respectively (2 sheets).

Chapter 900, Appendix 2, pages 1 – 6, dated 4/04 (6 sheets), to replace Chapter 900, Appendix 2, pages 1 – 6, dated 7/03, 4/03, 4/03, 4/03, 4/03, and 4/03, respectively (6 sheets).

Chapter 900, Appendix 3, page 1, dated 4/04 (1 sheet), to replace Chapter 900, Appendix 3, page 1, dated 4/03 (1 sheet).

Chapter 1000, page 39, dated 4/04 (1 sheet) to replace Chapter 1000, pages 39 – 39a, dated 7/00 (2 sheets).



S. Duke Storen, Director  
Division of Benefit Programs

Attachment

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Exceptions: The needs of an individual(s) who is not in the assistance unit due to an IPV sanction, failure to comply with SSN requirements, or failure to cooperate with DCSE will not be allowed.

If the stepparent has not previously filed a return or states that he will claim a different number of dependents for the current year, use the number of dependents he intends to claim for the current year.

Verify by statement from the stepparent.

- 3) Support, including wage assignments paid to individuals not living in the home who are claimed or could be claimed as dependents on the stepparent's federal income tax return.

If the stepparent has not previously filed a return or states that he will claim a different number of dependents for the current year, use the number of dependents he intends to claim for the current year.

Verify by statement from the stepparent.

- 4) Payments for alimony and child support, including wage assignments to individuals not claimed on the stepparent's federal income tax return and not living in the household.

Verify by statement from the stepparent.

Failure of the customer to verify the income of the stepparent will result in ineligibility of the case.

The amount remaining after the above deductions must be compared to the standard of assistance for the assistance unit. If the stepparent's income is less than the standard of assistance for the number of persons in the assistance unit, the parent's needs are included on the grant, and no stepparent income is deemed available. Only the income of the parent and child(ren) is to be considered in determining the grant amount. (Step 2 is not applicable in this instance.)

If the remaining amount equals or exceeds the standard of assistance for the number of persons in the assistance unit, the parent is not included in the assistance unit, and the child(ren)'s eligibility must be determined according to step 2.

Step 2 - Eligibility Determination For the Children When the Parent's Needs Must Be Excluded From the Grant - Determine the child(ren)'s eligibility and grant amount by counting the parent's income, the child(ren)'s income, and that portion of the stepparent's gross income in excess of 150% of the poverty level for two persons (the parent and stepparent), which is **\$1,562**. The latter is a standard amount and must be used in all cases regardless of the actual number

of dependents the stepparent has. Countable income is to be deducted from the standard of assistance at 90% for the assistance unit.

- b. Stepparent Deeming Procedure Used When the Parent in the Home Refuses/Fails to Cooperate With DCSE - When it is determined that the parent of the TANF child(ren) has failed or refused to cooperate with DCSE, the stepparent's income must be deemed available to the assistance unit, calculating the deemed amount in accordance with 305.4.F.1.a.1) - 4). The deemed income, in addition to the income of the parent and child(ren) must be counted to determine the assistance unit's eligibility and grant amount.

Failure of the customer to verify the income of the stepparent will result in ineligibility of the case.

- c. Stepparent Deeming When the Parent Is Not in the Home With the Stepparent - Deeming stepparent income is not appropriate when the parent of the TANF child(ren) is not living in the home, regardless of whether absence from the home is due to separation, divorce, or death. The stepparent and the natural/adoptive parent will be considered living together, regardless of absence due to military duty, employment, or other absences or convenience, as long as they consider themselves to be living as husband and wife.

If the stepparent is included in a TANF assistance unit, policies and procedures applicable to assistance unit members apply instead of the deeming procedures.

Note: A lump sum payment received by an eligible child's stepparent is considered available to the assistance unit in the month of receipt only.

EXAMPLE #1:

Ms. P. is applying for TANF for herself and her 3 children. Ms. P. receives unearned income in the amount of \$50 per month, and each of the 3 children receives unearned income in the amount of \$50 per month, as well. Ms. P.'s husband (not the children's father) is employed and earns \$1,530 per month. Mr. P. has no other dependents.

1. To determine Ms. P.'s eligibility to be included in the AU:

Mr. P.'s income	\$1,600.00
Less \$90 disregard	- 90.00
	<u>\$1,510.00</u>
Less standard of need for 1 (group II)	-174.00
Amount deemed available to Ms. P.	<u>\$1,336.00</u>
Standard of assistance for 4 person AU	\$ 382.00
Note: The standard of assistance does not include the TANF Match Payment.	

Since the portion of Mr. P.'s income which is deemed available to Ms. P. exceeds the standard of assistance for 4 persons, she is not eligible to be included in the AU.

2. To determine the 3 children's eligibility, and, if eligible, the grant amount:

Stepparent's (Mr. P.'s) income	\$1,600.00
150% of poverty guidelines for 2 (monthly)	<u>-1,562.00</u>
Amount <u>greater than</u> 150% poverty guidelines	\$ 38.00
Standard of assistance for 3-person AU	\$ 320.00
Note: The standard of assistance does not include the TANF Match Payment.	
Less countable income (\$38.00 - amount of Mr. P.'s income which exceeds 150% of poverty guidelines; \$50 - Ms. P.'s unearned income; \$150 - the children's unearned income)	<u>- 238.00</u>
Grant amount	\$ 82.00

EXAMPLE #2:

Ms. J., who has been receiving TANF on behalf of herself and her 2 children reports that she remarried over the weekend. Ms. J. receives unearned income in the amount of \$100 per month. Her husband, Mr. J. is employed, with earnings in the amount of \$800 per month. Mr. J. has 3 children who live with his former wife, for whom he pays support in the amount of \$400 per month.

1. To determine Ms. J.'s eligibility to be included in the AU:
- |   |                 |
|---|-----------------|
| Mr. J.'s income   | \$ 800.00       |
| Less \$90 disregard                                     | <u>- 90.00</u>  |
|   | \$ 710.00       |
| Less standard of need for 1 (group II)                  | <u>- 174.00</u> |
|   | \$ 536.00       |
| Less support paid by Mr. J. to non-household dependents | <u>- 400.00</u> |
| Income deemed available to Ms. J.                       | \$ 136.00       |
| Standard of assistance for 3-person AU                  | \$ 320.00       |
- Note: The standard of assistance does not include the TANF Match Payment.

Since the portion of Mr. J.'s income which is deemed available to Ms. J. is less than the standard of assistance for 3 persons, she is eligible to be included in the AU. Proceed to grant calculation, since Ms. J. is eligible.

2. To determine the grant amount:

Standard of assistance for 3-person AU	\$ 320.00
Less countable income (Ms. J.'s income)	<u>- 100.00</u>
Grant amount	\$ 220.00

EXAMPLE #3:

Ms. L. is applying for TANF for herself and her 2 children. Ms. L. works 10 hours per week, and earns \$50 weekly. Her husband, Mr. L. (not the children's father) is employed and earns \$2,000 per month. Mr. L. has 1 child, who lives in the household also.

1. To determine Ms. L.'s eligibility to be included in the AU:
 

Mr. L.'s income	\$2,000.00
Less \$90 disregard	- 90.00
	\$1,910.00
Less Standard of need for 2 (group II) to include Mr. L. and his child	- 257.00
Income deemed available to Ms. L.	\$1,653.00
Standard of assistance for 3-person AU	\$ 320.00

Note: The standard of assistance does not include the TANF Match Payment.

Since the portion of Mr. L.'s income which is deemed available to Ms. L. exceeds the standard of assistance for 3 persons, she is ineligible to be included in the AU.

2. To determine the 2 children's eligibility, and if eligible, the grant amount:

Stepparent's (Mr. L.'s) income	\$2,000.00
150% of poverty guidelines for 2 (monthly)	-1,562.00
Amount <u>exceeding</u> 150% of poverty guidelines	\$ 438.00
Standard of assistance for 2-person AU	\$ 254.00

Note: The standard of assistance does not include the TANF Match Payment.

Therefore, the 2 children are ineligible for TANF, since Mr. L.'s income, in excess of 150% of poverty guidelines, exceeds the standard of assistance for an AU of 2.

2. Deeming Income in Minor Caretaker and Ineligible Alien Cases - Income must also be deemed to an assistance unit in the following situations. Applicable policies and procedures are explained below.
  - a. Minor Caretaker Living with Senior Parent(s) - When living together, the income of a senior parent(s) is to be deemed available to the minor caretaker's assistance unit.\* The senior parent's income must be considered available to the eligible child(ren) by applying the deeming procedure in Section 305.4.F.2.c. below. A stepparent's income is not deemed available to a minor caretaker's assistance unit.
 

When the minor caretaker is an SSI recipient, and lives in the home of his/her parent, the income of the senior parent(s) is deemed available to the minor caretaker's TANF assistance unit. If eligibility for TANF exists, the Social Security Office must be informed that the income is being counted for TANF purposes. The EW must document the case record to show that the Social Security office has been advised that the minor caretaker's parent's income is being counted for TANF purposes.\*
  - b. Ineligible Alien Parent - If a parent living in the home with the eligible TANF child is an alien and is ineligible for assistance

\* 45 CFR 233.20(a)(3)(xviii)

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- E. Decision of Eligibility - Federal regulations\* require a decision be made promptly on applications, in accordance with the State established time standards, unless the application is disposed of under special conditions.

A decision of eligibility or ineligibility must also be made when eligibility is reconsidered as specified in Section 401.3.\*\*

The Code of Virginia, Sections 63.2-504 and 63.2-515, provides that the decision of eligibility is the responsibility of the local board. However, the Superintendent is to take action with regard to eligibility if the local board does not act within the specified time limits or if the circumstances require immediate assistance to prevent hardships or other action. The superintendent's action in such instances is official and not subject to confirmation by the local board; the case must be presented to the local board at the next meeting, however, for action on continuing eligibility.

Case Action - This is the formal agency action and is required with respect to initial determination of eligibility and, if eligibility exists, the amount of assistance and BDOA; persons eligible for assistance; method of payment and designation of payee, if other than eligible person; changes in amount of assistance payment; ineligibility for assistance.

All case actions must include the effective date of the action taken. In actions regarding an initial payment, this will be the BDOA.

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\* 45 CFR 206.10(a)(8)

\*\* 45 CFR 206.10(a)(9)

401.3 RENEWAL OF ELIGIBILITY - Eligibility for TANF recipients must be redetermined on all eligibility factors subject to change at least every 12 months, unless a shorter renewal period is required by Food Stamps.

- A. A renewal of eligibility cannot be considered complete and the renewal date cannot be updated in ADAPT until the following requirements have been met:
1. All elements must be reevaluated and substantiated except date of birth; relationship, if the caretaker remains the same; citizenship; and social security number; or
  2. If all required elements have not been reevaluated and substantiated, assistance must be suspended in accordance with Section 401.3 G. The time limit on suspension of assistance (one month unless there is a different reason to suspend for a second month) is applicable to renewal suspensions.
  3. The month in which the renewal of eligibility is due to be completed is counted from the date of eligibility (include the month of initial eligibility in this computation) and any changes discovered during the review process should be reflected in the following month, unless such changes are prohibited by the time standards.

Example:

Date of Application -	July 3
Date of Approval -	July 20
BDOA -	July 20
Renewal Due -	June - Effective July 1
Date of Application -	July 10
Date of Approval -	August 7
BDOA -	August 1
Renewal Due -	July - Effective August 1
Date of Application -	July 21
Date of Approval -	September 5
BDOA -	August 1
Renewal Due -	July - Effective August 1

- B. A face-to-face interview must be completed with the recipient once every 12 months.
1. A face-to-face interview may be conducted in the office of the local department of social services, the home of the recipient, or a place agreeable to both parties which will insure privacy and confidentiality. Home visits may be made as deemed necessary by the eligibility worker based on the recipient's circumstances. If a home visit is made, the eligibility worker must complete the redetermination interview using the Application for Benefits or the Eligibility Review form, Parts A and B.

VIEW GRANT CALCULATION

Example 1 - Earnings

Assistance unit of 2 in a Group II locality. Mom receives a TANF Match Payment of \$135, earns \$450 gross monthly and is eligible for \$30 and one-third disregards. The monthly Federal Poverty Level for an assistance unit of 2 is **\$1,041.**

Step (1) - Screening at Federal Poverty Level

\$ 450.00 Gross Monthly Earnings <  
**\$1,041.00** Monthly Federal Poverty Level for 2

Step (2) - Unearned Income

\$254.00 Standard of Assistance for 2  
0 Unearned Income  
\$254.00 TANF Deficit

The TANF Match Payment does not impact the TANF deficit.

Step (3) - Earned Income Disregards

\$450.00 Gross Monthly Earnings  
- 90.00 Standard Work Deduction  
\$360.00  
- 30.00 \$30 Disregard  
\$330.00 x one-third = \$110  
-110.00  
\$220.00 Net Earned Income

Step (4) - Add Net Earned Income and TANF Deficit

\$220.00 Net Earned Income  
+254.00 TANF Deficit  
\$474.00 < Federal Poverty Level

\$254.00 = VIEW Payment (TANF Grant)

Example 2 - Earned and Unearned Income

Assistance unit of 2 in a Group II locality. Mom earns \$300 gross monthly and is eligible for \$30 and one-third disregards. The assistance unit also received \$120 unearned income monthly.

Step (1) - Screening at Federal Poverty Level

\$ 300 Gross Monthly Earnings <  
**\$1,041** Month Federal Poverty Level for 2

Step (2)                    -            Unearned Income

\$254.00    Standard of Assistance for 2  
-120.00    Unearned Income  
 \$134.00    TANF Deficit

Step (3)                    -            Earned Income Disregards

\$300.00    Gross Monthly Earnings  
- 90.00    Standard Work Deduction  
 \$210.00  
- 30.00    \$30 Disregard  
 \$180.00    x one-third = \$60  
- 60.00  
 \$120.00    Net Earned Income

Step (4)                    -            Add Net Earned Income and TANF Deficit

\$120.00    Net Earned Income  
+134.00    TANF Deficit  
 \$254.00    < Federal Poverty Level

\$134.00 = VIEW Payment (TANF Grant)

Example 3 - Earnings Result in Ineligibility

Assistance unit of 2 in a Group III locality. Mom earns \$1050 monthly gross and is eligible for the \$30 and one-third disregards. The monthly Federal Poverty Level for an assistance unit of 2 is **\$1,041**.

Step (1)                    -            Screening at Federal Poverty Level

\$1,050.00    Gross Monthly Earnings >  
**\$1,041.00**    Monthly Federal Poverty Level for 2

Ineligible.

Example 4 - Deficit must be reduced in order not to exceed the  
Federal Poverty Level when added to net earned income

Assistance unit of 2 in a Group III locality. Mom earns **\$900** gross monthly and has exhausted the \$30 disregard. The monthly Federal Poverty Level for an assistance unit of 2 is **\$1,041**.

Step (1)                    -            Screening at Federal Poverty Level

**\$ 900.00**    Gross Monthly Earnings <  
**\$1,041.00**    Monthly Federal Poverty Level for 2

Step (2)                    -            Unearned Income

\$323.00    Standard of Assistance for 2  
- 0        Unearned Income  
 \$323.00    TANF Deficit

## Step (3) - Earned Income Disregards

\$900.00 Gross Monthly Earnings  
- 90.00 Standard Work Deduction  
\$810.00 Net Earned Income

## Step (4) - Add Net Earned Income and TANF Deficit

\$ 810.00 Net Earned Income  
+ 323.00 TANF Deficit  
\$1133.00 > Federal Poverty Level

Reduce TANF Deficit:

\$1041.00 Federal Poverty Level  
- 810.00 Net Earned Income  
\$ 231.00 VIEW Payment (TANF Grant)

Example 5 - Deficit must be reduced in order not to exceed the  
Federal Poverty Level when added to net earned income

Assistance unit of 4 in a Group II locality. Mom earns \$1400 gross monthly and has exhausted the \$30 disregard. The assistance unit also receives \$100 countable unearned income each month. The monthly Federal Poverty Level for an assistance unit of 4 is **\$1,571.**

## Step (1) Screening at Federal Poverty Level

\$1400.00 Gross Monthly Earnings <  
\$1571.00 Monthly Federal Poverty Level for 4

## Step (2) Unearned Income

\$382.00 Standard of Assistance for 4  
-100.00 Unearned Income  
\$282.00 TANF Deficit

## Step (3) Earned Income Disregards

\$1400.00 Gross Monthly Earnings  
- 90.00 Standard Work Deduction  
\$1310.00 Net Earned Income

## Step (4) Add Net Earned Income and TANF Deficit

\$1310.00 Net Earned Income  
+ 282.00 TANF Deficit  
\$1592.00 > Federal Poverty Level

Reduce TANF Deficit:

\$1571.00 Federal Poverty Level  
-1310.00 Net Earned Income  
\$ 261.00 VIEW Payment (TANF Grant)

Example 6 - Maximum Reimbursable

Assistance unit of 6 in a Group I locality. Mom earns \$450 gross monthly and is eligible for \$30 and one-third disregards. The monthly Federal Poverty Level for an assistance unit of 6 is **\$2,101.00**.

Step (1) - Screening at Federal Poverty Level

\$ 450.00 Gross Monthly Earnings <  
**\$2,101.00** Monthly Federal Poverty Level for 6

Step (2) - Unearned Income

\$470.00 Standard of Assistance for 6  
      0       Unearned Income  
 \$470.00 TANF Deficit

\$443.00 Maximum Reimbursable Amount

Step (3) - Earned Income Disregards

\$450.00 Gross Monthly Earnings  
  90.00   Standard Work Deduction  
 \$360.00  
  30.00   \$30 Disregard  
 \$330.00 x one-third = \$110  
 110.00    
 \$220.00 Net Earned Income

Step (4) - Add Net Earned Income and TANF Deficit

\$220.00 Net Earned Income  
+443.00 Maximum Reimbursable TANF Deficit  
 \$663.00 < Federal Poverty Level

\$443.00 = VIEW Payment (TANF Grant)

Example 7 - Earned Income Case with Immunization  
 Penalty

Assistance unit of 2 in a Group III locality. Mom earns **\$960** gross monthly and has exhausted the \$30 disregard. One member of the AU receives \$60 SSA monthly. The monthly Federal Poverty Level for an assistance unit of 2 is **\$1041**. There is a \$50 immunization penalty.

Step (1) - Screening at Federal Poverty Level

**\$ 960.00** Gross Monthly Earnings <  
**\$1041.00** Monthly Federal Poverty Level for 2

Step (2)        -        Unearned Income

                 \$323.00    Standard of Assistance for 2  
                 - 60.00    Unearned Income  
                 \$263.00    TANF Deficit

Step (3)        -        Earned Income Disregards

                 \$960.00    Gross Monthly Earnings  
                 - 90.00    Standard Work Deduction  
                 \$870.00    Net Earned Income

Step (4)        -        Add Net Earned Income and TANF Deficit

                 \$870.00    Net Earned Income  
                 +263.00    TANF Deficit  
                 \$1133.00    > Federal Poverty Level

                 Reduce TANF Deficit:

                 \$1041.00    Federal Poverty Level  
                 - 870.00    Net Earned Income  
                 \$ 171.00    VIEW Payment (TANF Grant)

Step (5)        -        Apply Immunization Penalty

                 \$171.00    VIEW Payment  
                 - 50.00    Immunization Penalty  
                 \$121.00    Net VIEW Payment

Example 8 - Withholding Disregards  
Due to Untimely Reporting

Assistance unit of 2 in a Group II locality. Mom received a raise to \$810 gross monthly and did not report the change timely. The monthly Federal Poverty Level for an assistance unit of 2 is **\$1041**.

Step (1)        -        Screening at Federal Poverty Level

                 \$ 810.00    Gross Monthly Earnings <  
                 **\$1041.00**    Monthly Federal Poverty Level for 2

Step (2)        -        Unearned Income

                 \$254.00    Standard of assistance for 2  
                       0          Unearned Income  
                 \$254.00    TANF Deficit

Step (3)            Earned Income Disregards  
\$810.00    Gross Monthly Earnings  
-     0    Disregards withheld one month for untimely reporting  
\$810.00    Net Earned Income

If change had been reported timely, the result would have been:

\$810.00    Gross Monthly Earnings  
- 90.00    Standard Work Deduction  
\$720.00  
- 30.00    \$30 Disregard  
\$690.00    x one-third = \$230  
-230.00  
\$460.00    Net Earned Income

Step (4)            Add Net Earned Income and TANF Deficit  
\$ 810.00    Net Earned Income  
+ 254.00    TANF Deficit  
\$1064.00    >Federal Poverty Level

Reduce TANF Deficit  
**\$1041.00**    Federal Poverty Level  
- 810.00    Net Earned Income  
**\$ 231.00**    VIEW Payment (TANF Grant)

Note: Individual would have received full TANF grant of \$254 if timely reporting had occurred.

Example 9 - TANF-UP Household

Assistance unit of 4 in a group II locality. Dad earns \$1500 gross monthly and is eligible for \$30 and one-third disregards. One-hundred fifty percent of the monthly federal poverty level for an assistance unit of 4 is **\$2,357**.

Step (1)            Screening at 150% of the Federal Poverty Level  
\$1500.00    Gross Monthly Earnings <  
**\$2357.00**    150% of the Federal Poverty Level

Step (2)            Unearned Income  
\$ 382.00    Standard of Assistance for 4  
\$ 0.00    Unearned Income  
\$ 382.00    TANF Deficit

Step (3)            Earned Income Disregards  
\$1500.00    Gross Monthly Earnings  
- 90.00    Standard Work Deduction  
\$1410.00  
- 30.00    \$30 Disregard  
\$1380.00    x one-third = 460  
- 460.00  
\$ 920.00    Net Earned Income



**2004 FEDERAL POVERTY LEVEL**

<u>Size of Family Unit</u>	<u>Monthly Poverty Guideline</u>
1.....	\$ 776.00
2.....	\$1,041.00
3.....	\$1,306.00
4.....	\$1,571.00
5.....	\$1,836.00
6.....	\$2,101.00
7.....	\$2,366.00
8.....	\$2,631.00

For each additional person add **\$265**

150% of the Federal Poverty Level  
(for TANF-UP Families)

<u>Size of Family Unit</u>	<u>150% of the Federal Poverty Level</u>
1.....	\$1,164.00
2.....	\$1,562.00
3.....	\$1,959.00
4.....	\$2,357.00
5.....	\$2,754.00
6.....	\$3,152.00
7.....	\$3,549.00
8.....	\$3,947.00

For each additional person add **\$398**

consider assignments which primarily address work behaviors and habits necessary to become employed.

- (7) The ESW will not assign the participant to projects which require unreasonable travel time or which require the participant to remain away from his home overnight without his consent. A round trip in excess of two hours from the participant's home is considered an unreasonable distance in any situation. The transportation time determined reasonable should be relative to the number of hours being worked in a day.
- (8) Charitable Choice\* - When a participant is assigned by the ESW to receive services from a faith-based organization, the participant has the right to object to the services provided by the faith-based organization. If a participant objects to the services, the worker must provide him/her with services from any alternative provider that will give the same value of services. See Chapter 1000, page 70 and [Appendix B](#), Page 7.

I. Workers' Compensation

Workers Compensation coverage is not provided by the Department of Social Services. To participate in CWEP, the client must have medical coverage. If the participant is not eligible for Medicaid, then he must not be placed in CWEP unless the work site agrees to provide Worker's Compensation coverage.

\* Public Law 104-193